

**5<sup>th</sup> ACER Administrative Board meeting**  
**Wednesday, 1 June 2011, 9.00 – 17.00**  
 ACER, Trg republike 3, 1000 Ljubljana

**DRAFT AGENDA**

Agenda Topics	Accompanying documents	Rapporteur
<b>Opening</b> 1. Approval of the agenda 2. Report on ACER progress incl. recruitment, financial autonomy and budget execution, methodology of reporting on market monitoring	Doc 1 for approval Oral update	AB Chair ACER Director
<b>Administration and organisation</b> 3. Report on the written procedures 4. Update on the work of the BoR 5. Appointment of the members of the Board of Appeal upon Commission's proposal 6. Acceptance of contribution in kind from CEER related to the Agency's liaison office in Brussels (*)	Oral update Oral update Doc 5 for consideration Doc 6 for adoption Doc 6a for information	ACER Director BoR Chair (tbc) Commission ACER Director
7. Decision AB no. [...] /2011 on the adoption of implementing rules to the Staff Regulations (adopted by analogy) (*)	Doc 7 for adoption	ACER Director
8. Decision AB no. [...] /2011 on the adoption of general implementing provisions on the procedure governing the engagement and the use of temporary agents at ACER (*)	Doc 8 for adoption	ACER Director
9. Decision AB no. [...] /2011 on the adoption of general implementing provisions on the procedures governing the engagement and the use of contract staff at ACER (*)	Doc 9 for adoption	ACER Director
10. Decision AB no. [...] /2011 on the general implementing provisions concerning the criteria applicable to classification in grade and step on appointment or engagement (*)	Doc 10 for adoption	ACER Director
11. Decision AB no. [...] /2011 on ACER Financial Regulation (**)	Doc 11 for consideration	ACER Director
12. Decision AB no. [...] /2011 laying down detailed rules for the implementation of ACER Financial Regulation (**)	Doc 12 for consideration	ACER Director

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13. Decision AB no. [...] /2011 on middle management staff (**)	Doc 13 for consideration	ACER Director
14. Decision AB no. [...] /2011 establishing the policy and procedure for the performance appraisal of staff (**)	Doc 14 for consideration	ACER Director
15. Decision AB no. [...] /2011 concerning the appraisal of the Director of the Agency for the Cooperation of Energy Regulators (**)	Doc 15 for consideration	ACER Director
16. Decision AB no. [...] /2011 on general implementing provisions concerning the constitution of a Staff Committee (**)	Doc 16 for consideration	ACER Director
17. Decision AB no. [...] /2011 on outside activities and assignments (**)	Doc 17 for consideration	ACER Director
18. Oral report on the conclusion of the probationary and the management period for Alberto Pototschnig	Management period for confirmation	AB Chair
<p data-bbox="245 1037 501 1064"><b>General ACER work</b></p> <p data-bbox="172 1081 852 1169">19. Report on the state of play of ACER's Work Programme 2011 and ACER's draft Work Programme 2012</p> <p data-bbox="172 1234 416 1261">20. Next Meetings</p> <p data-bbox="172 1279 300 1305">21. AOB</p>	<p data-bbox="906 1081 1139 1137">Doc 19 and 19a for consideration</p> <p data-bbox="898 1234 1163 1261">Doc 20 for information</p>	<p data-bbox="1206 1081 1385 1108">ACER Director</p> <p data-bbox="1206 1234 1315 1261">AB Chair</p> <p data-bbox="1206 1279 1315 1305">AB Chair</p>
<p data-bbox="185 1346 1286 1373">(*) Subject to the document being available after the Commission's inter-service consultation.</p> <p data-bbox="185 1391 916 1417">(**) Draft undergoing Commission's inter-service consultation.</p>		