

**ADMINISTRATIVE BOARD
OF THE EUROPEAN UNION AGENCY FOR THE COOPERATION OF ENERGY
REGULATORS**

***– 55th Meeting –
– Ordinary Session –***

**Wednesday 26 October 2022, 17:00 – 19.20
Thursday 27 October 2022, 08:45 – 12:30**

**ACER
– Trg Republike 3, Ljubljana – Slovenia –**

MINUTES

I. LIST OF ATTENDEES

The following Members and Alternates of the Administrative Board were present at the meeting:

Mr Michel THIOLLIERE,	<i>Chair</i>	Ms Edit HERCZOG,	<i>Vice-Chair</i>
Dr Jurijs SPIRIDONOVŠ	<i>Member</i>	Ms Romana JORDAN,	<i>Member</i>
Mr Bogdan CHIRIȚOIU,	<i>Member</i>	Ms Karin LUNNING,	<i>Member</i>
Mr Vaclav BARTUSKA,	<i>Member</i>	Ms Anne MONTAGNON,	<i>Member</i>
Ms Cristina CUADRA GARCIA,	<i>Alternate</i>		

Ms CUADRA GARCIA and Ms MONTAGNON received proxy by Ms JUUL JØRGENSEN and attended the meeting as follows: Ms CUADRA GARCIA was present on 26 October 2022, Ms MONTAGNON was present on 27 October 2022.

Mr Christian Pilgaard ZINGLERSEN (*Director*) and Ms Clara POLETTI (*Chair of the Board of Regulators*) were present at the meeting, acting as observers.

Mr Juan-Ignacio DE DIOS MORALES and Mr Michael SCHUETZ (both European Commission) were present acting as advisors.

The Secretariat was provided by the Agency.

II. SUMMARY OF CONCLUSIONS OF THE 55th MEETING OF THE ADMINISTRATIVE BOARD

At the 55th meeting, the Administrative Board:

- (1) endorsed the content and the objectives of the draft Guidelines on the prevention and management of conflict of interest for the Administrative Board and Board of Appeal and agreed to share the Guidelines with the Board of Appeal, with the aim to adopt the document possibly at the next December meeting;
- (2) requested the Secretariat to provide examples of situation that could amount to a conflict of interest in line with the new Guidelines once they are adopted, in order to facilitate the assessment of the Review Panel;
- (3) welcomed Ms VONCINA and took note that she is gradually taking over the duties of the Secretariat;
- (4) invited the Agency to report about the progress on the premises at the next December meeting
- (5) took note of the status of the Workspace Strategy of the Agency, requesting additional information on the contractor's report, related employees' surveys, as well as on staff growth predictions and on the amount of space that will be saved by implementing the strategy, which will be provided by March 2023; it also suggested to the Agency to invite the Staff Committee at a future meeting on that topic;
- (6) appointed Mr CHIRIȚOIU as the rapporteur for the Agency's Programming Documents;
- (7) invited the European Commission to provide clarifications to the questions raised regarding the legal and collegial responsibilities of the Administrative Board at the next meeting;
- (8) reflected on the Agency's growing recognition, as well as on the increasing number of Agency's tasks and short-term contributions and the need for enhanced flexibility, and it discussed related risks and the implication from a budgetary point of view and with respect to the human resource management;
- (9) invited the Agency to provide additional information at the next meeting with regard to the Agency's future new ways of working and working time, especially on telework regime;
- (10) called on the Agency to attach the needed importance to meet the 2022 budgetary and procurement targets;
- (11) welcomed the closure on internal audits and ECA's audit on 2021 Financial Year;
- (12) invited the Agency to report at the next meeting with regard to its final reply to the ECA draft policy performance audit report;
- (13) invited the Agency to up-date the its draft Programming Document 2023-2025 in line with the Commission's opinion once it receives it to be able to discuss it at the next meeting in December.

III. MINUTES

SESSION I

SECTION I – OPENING

The first session of the 55th meeting of the Administrative Board of the European Union Agency for the Cooperation of Energy Regulators was convened, in ordinary session, on 26 October 2022. The meeting started at 17h00 and finished by 19h20.

Upon invitation of the Chair to the present Members and Alternates of the Administrative Board to declare any actual or potential interests that could be considered prejudicial to their independence with respect to the items on the agenda, no actual or potential interest was declared or reported.

(1) Approval of the Agenda

The Agenda of the first session of the 55th meeting of the Administrative Board on 26 October was approved as follows:

<i>OPENING</i> 17:00 - 17:10	Opening of the 55th Meeting of the Administrative Board <i>Adoption of the Agenda and Declaration of Interests</i>
<i>STRATEGIC DISCUSSION</i> 17:10 - 17:40	Policy on Conflict of Interest Management - Endorsement <i>Presentation by AB Secretariat and Report on Interim Measures</i> <i>Discussion and definition of consequential steps</i>
<i>REPORTING, INFORMATION, AND INTERNAL FUNCTIONING OF THE AGENCY</i> 17:40-19:20	Organization of the Administrative Board Secretariat: the director's decisions and presentation of Ms T. VONCINA <i>Presentation by Mr C. ZINGLERSEN, ACER Director</i> Acer Premises <i>Presentation by O. BORISSOVA, Head of Corporate Services</i> <i>Rapporteur: Dr. R. JORDAN</i> <i>Discussion</i> Closed Session – Administrative Board Discussion (Members only)
<i>CLOSURE</i> 19:20-19:25	Invitation to the II Session of the 55th meeting of the Administrative Board AoB

SECTION II – STRATEGIC DISCUSSION

(1) Policy on Conflict of Interest Management

Upon invitation of the Chair, Ms Sabrina DI BENEDETTO, Case Handler in the Legal Services Team, presented the draft Guidelines on the prevention and management of conflict of interest, explaining that the document aims to complement the current policy for the prevention and management of conflicts of interest, providing additional guidance with respect to the provisions applicable to the Administrative Board and the Board of Appeal, while enhancing transparency and availability of information.

Ms DI BENEDETTO provided an overview of the main articles of the Guidelines and informed that subject to the Administrative Board's endorsement of the document, the following step would be to consult the Board of Appeal, and possibly to adopt the final document at the next Administrative Board meeting. She also informed that once the document is adopted, the Rules of Procedures of both the Administrative Board and the Board of Appeal will be amended to reflect the content of the Guidelines.

The Administrative Board welcomed the proposal, commenting on the enhanced efficiency to the assessment exercise. It also requested the Agency to provide examples of situations that could amount to a conflict of interest and to ensure a correct application of the Guidelines alongside the current Policy for the prevention and management of conflicts of interest. In addition, the Administrative Board suggested to improve the e-platform, which is used for the submission of relevant documents for the annual conflict of interest assessment, so that it should become more user-friendly.

The Secretariat informed the Administrative Board that the Agency was hiring an IT consultancy to provide a more user-friendly version of the e-platform, but the improvements were likely to be implemented by 2024. The Secretariat also offered to provide a presentation with examples of situations amounting to a conflict of interest to both Review Panels (for the Administrative Board and the Board of Appeal), in order to facilitate their assessment, as well as to their respective Members and Alternates, for their consideration.

- Conclusions:*
- (1) The Administrative Board endorsed the content and objectives of the draft Guidelines on the prevention and management of conflicts of interest and agreed to share the draft Guidelines with the Board of Appeal, with the aim to adopt the document possibly at the next December meeting.
 - (2) The Administrative Board requested the Secretariat to provide a presentation with examples of situations that could amount to a conflict of interest, in line with the new Guidelines once they are adopted, in order to facilitate the assessment of the Review Panel.

SECTION III – REPORTING, INFORMATION, AND INTERNAL FUNCTIONING OF THE AGENCY

(3) Organization of the Administrative Board Secretariat: the Director's decisions and presentation of Ms T. VONCINA

The Chair introduced the topic pointing out that the Director was responsible for the organization of the staff and that the Director was aware of the recommendations of the Administrative Board with respect to the organization of the Administrative Board Secretariat. Director informed that a new ACER colleague, Ms Tina VONCINA was gradually taking over the duties of the Secretariat. In this respect, the Chair informed the Director that the Administrative Board would report on the progress of this change.

Upon invitation of the Chair, Ms Tina VONCINA, Policy Officer in the Strategy Delivery and Communication Team, presented herself to the Administrative Board. She also explained her professional and educational background, which is relevant for providing the Secretariat services to the Administrative Board, and expressed her enthusiasm for this appointment.

Conclusion: (1) The Administrative Board took note of Ms VONCINA gradually taking over the AB Secretariat duties.

(4) Acer Premises

The Chair introduced the agenda item and asked Ms Olga BORISSOVA, Head of the Corporate Services Department, to present the topic.

Ms BORISSOVA informed that in line with the decision of the Administrative Board, the Agency was postponing the building procurement procedure and was in negotiated procedure for the current premises. Ms BORISSOVA proceeded by explaining the Workspace Strategy associated with the Agency's premises. She explained that the project is based on the work carried out by contracted consultants, including the strategy and related surveys, which would be subject to further research and analysis; she added that the next steps would be to prepare a concept and detailed Design Solution, a project coordination and management (still to be decided), post occupancy analysis, as well as changed management activities. Ms BORISSOVA informed that several pilot workspace projects had currently been implemented in some departments of the Agency.

The Administrative Board stressed the importance of taking into account the staff wellbeing and their opinions on the working space of the Agency. It welcomed the freezing of the building procurement procedure and expressed support for the successful conclusion of the on-going procedure on the premises. For the administrative procedure on future premises, it was advised to build in time buffers (more than 3 months) for the feedback of the budgetary authority.

In addition, the Administrative Board requested to receive the consultants' Report regarding the workspace environment of the Agency, including related employees' surveys, as well as an analysis on working conditions, including teleworking from abroad, by the next December meeting. It also proposed to invite the Staff Committee at the future discussion on the Agency's premises, underlining the importance of keeping the Staff Committee informed and understanding Staff Committee's views on the matter, and suggested to look at the communication practice of other agencies and institutions on the matter.

Furthermore, the Administrative Board requested the Agency to provide an estimate of the overall number of staff in the coming years, as well as information on the actual space that would be saved by implementing the Workspace Strategy. The Administrative Board also requested clarifications on how the workplace strategy would complement the teleworking regime of the Agency.

The Director explained that the Agency was aiming towards an activity-based organizational model, whereby the workspace would be organised in accordance with the activities carried out by the Agency. This approach involves a long-term perspective and a different layout, which facilitates interaction between employees. While there might be some worries among staff linked with the fact that some people are not used to share the office or with the potential change of premises location, Director reported that at present, the teleworking regime seemed to be by far the primary concern among staff.

With respect to the number of staff, the Director informed that the Agency had been expected to reach approximately 200 members of staff by 2026-2027, though given current fast changing situation it was difficult to make predictions.

With regard to the update on the Workspace Strategy, related surveys and the calculation of the space, Ms BORISSOVA explained that the Agency would receive consultancy report by beginning of 2023, and therefore, she proposed to update the Administrative Board with more up to date and meaningful data by March 2023, rather than by December 2022. She explained that in the meantime, the Administrative Board would be updated about the growth trajectory of the Agency and the developments of the premises file.

The Administrative Board stressed that for the decision on the premises, information on the number of staff (although approximate) and the staff views on the matter were necessary so that they could be taken into consideration.

- Conclusion:*
- (1) The Administrative Board invited the Agency to report about the progress on the premises at the next December meeting;
 - (2) The Administrative Board agreed to receive an update on the workspace strategy and related surveys, by March 2023.
 - (3) The Administrative Board suggested to the Agency to invite the Staff Committee at its future discussion on the workspace strategy.

(5) Administrative Board Discussion – Closed session (Members only)

SESSION II

SECTION I – OPENING

The second session of the 55th meeting of the Administrative Board of the European Union Agency for the Cooperation of Energy Regulators was convened, in ordinary session, on 27 October 2022. The meeting started at 9h00.

Upon invitation of the Chair to the present Members and Alternates of the Administrative Board to declare any actual or potential interests that could be considered prejudicial to their independence with respect to the items on the agenda, no actual or potential interest was declared or reported.

(1) Approval of the Agenda

The Agenda of the 55th meeting of the Administrative Board was approved as follows:

<i>OPENING</i> 08:45 - 09:00	Opening of the II Session of the 55th Meeting of the Administrative Board <i>Adoption of the Agenda and Declaration of Interests</i>
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<i>REPORTING, INFORMATION, AND INTERNAL FUNCTIONING OF THE</i>	Agency's Progress Report – Part I
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AGENCY
08:45-12:30

Regulatory Developments – recent ACER efforts, perspectives and reflections (also in light of recent meetings in Member State capitals and the Informal Ministerial for energy ministers in Prague mid-October)

Presentation by Mr C. ZINGLERSEN, ACER Director

Agency's Progress Report – Part II

Organisational Developments (HR, Budget & Procurement Implementation Communication, Audits)

Presentation by Ms O. BORISSOVA, Head of Corporate Services Rapporteurs: Ms E. HERGZOG, Mr J. SPIRIDONOV, Ms K. LUNNING

Draft ECA Special Report – Internal Electricity Markets – ACER position

Presentation by Mr C. ZINGLERSEN and Ms O. BORISSOVA

Discussion

Board of Regulators – Progress Report

Presentation by Ms C. POLETTI, Chair of the Board of Regulators

Draft Single Programming Document – 2023-2025

Presentation by A. BELOGLAVEC, Team Leader - Planning, Reporting and Horizontal Policies, Corporate Services

Roundtable Discussion and Endorsement

CLOSURE
12:15-12:30

Invitation to the 56th Meeting of the Administrative Board

AoB

SECTION II – REPORTING, INFORMATION, AND INTERNAL FUNCTIONING OF THE AGENCY

(2) Opening of the 55th Meeting – 2nd Session

I. Appointment of a new rapporteur: Bogdan Chiritoiu – Programming Documents

The Chair informed that Mr CHIRITOIU was appointed as the new Rapporteur for the Agency's Programming Documents.

II. Report on Conclusions of Closed Session

The Chair explained that during the closed session, the Administrative Board discussed the legal status of the Administrative Board as an independent body of the Agency, as well as on its collegial responsibility, while at the same time relying on the Agency staff and the Secretariat. In particular, it pointed to the imbalance between on one side the independence of the Administrative Board and increased responsibility by the founding Regulation recast, and on the other hand the need to rely on the work done by the European Commission and the Agency services.

The Chair added that members raised the issue of the indemnities highlighting their low level compared to the actual work carried out by the Administrative Board, its corresponding responsibilities, as well as to the indemnities received by the Boards of other authorities.

- Conclusions:*
- (1) The Administrative Board invited the European Commission to provide clarifications to the questions raised regarding the legal and collegial responsibilities of the Administrative Board at the next meeting;
 - (2) The Administrative Board agreed to revert to the issue of indemnities at the next meeting.

(3) Agency's Progress Report – Part I

Regulatory Developments – recent ACER efforts, perspectives and reflections (also in light of recent meetings in Member State capitals and the Informal Ministerial for energy ministers in Prague mid-October). Presentation by Mr C. ZINGLERSEN, ACER Director

Upon invitation of the Chair, the Director presented the topic focusing on the role and impact of the Agency, in particular in the context of the on-going energy crisis.

The Director informed about the active involvement and interactions of the Agency in current discussions, for example at the Baltic Sea Region Summit and at the Informal Energy Ministerial Meeting in Prague. He also informed about his visit to three Baltic countries (with focus on meeting their respective NRAs), which expressed fear from cutting cross-border flows and the fear of a structural import dependency. In that context, the Director further reported on recent appeal issued together with the NRAs for the European solidarity and the necessity to preserve cross-border flows in the winter season. He then briefly reported on the recent Commission Proposal for a Council Regulation on LNG price assessment and benchmark according to which the Agency was expected to be assigned a new task of collecting the transaction data needed for the establishment of the LNG benchmark.

The Director proceeded by informing the Administrative Board about key focus areas of the Agency: short-term interventions, long-term electricity market design adjustments, security of supply, energy infrastructure development, gas network congestion, market surveillance, possible assistance to Ukraine and cross-border cooperation. He also informed about interactions with various EU institutions.

In the context of these priorities, the Director presented some topics of discussion, such as how to best equip the Agency to guarantee flexibility in rapid changing situation, as well as how to strike the optimal balance between different priorities and how to meet the increased demand for Agency's (in)formal contributions at a short notice.

The Administrative Board pointed to risk of working in two legal regimes, as assigned new tasks had been envisaged in the proposed Council Regulation, while the Agency was financed from the Community budget designed under the legal framework of the Energy Union and the ACER Regulation; in this respect, the Administrative Board enquired on the long-term consequences for the administrative management of the Agency. It welcomed the recent visits to MS (a form of energy diplomacy) and expressed further support to that, but stressed that this needed to be supported also budget-wise.

In addition, the Administrative Board commented on the growing recognition of the work of the Agency and reflected on how these growing expectations could be included in the Programming Documents also regarding the human resources.

The Administrative Board pointed out that the Agency could be useful for providing data and policy options for policy makers. While acknowledging that increasing tasks call for flexibility, it suggested that for short-term requirements external consultancy might be also solution to complement current resources.

Moreover, the Administrative Board discussed how the Agency could further contribute to the enhancement of market integration. In this regard, it reflected on possible cooperation with competition authorities. The Board called for a vigilance over security of energy infrastructure being critical infrastructure.

With regard to planning and flexibility, Director explained that some tasks had been deprioritized to balance resources; for new tasks, such as the LNG price assessment, he informed that outsourcing external experts had also been considered. With respect to market integration, the Director mentioned that at present the cooperation between energy and financial regulator has strengthened to increase market surveillance while there seemed to be less collaboration with competition authorities.

Conclusion: (1) The Administrative Board welcomed the discussion on the role and impact of the Agency, in particular in the context of the on-going energy crisis. It reflected on the Agency's growing recognition, as well as on the increasing number of Agency's tasks and short-term contributions and the need for enhanced flexibility, and it discussed related risks and the implication from a budgetary point of view and with respect to the human resource management.

4) Organisational Developments (HR, Budget, ACER Premises, Communication, Audits)

Ms BORISSOVA, Head of Corporate Services, thanked all the rapporteurs (Ms E. HERCZOG, Mr J. SPIRIDONOV, Ms K. LUNNING) for very good discussions on these topics prior to the meeting.

Ms BORISSOVA provided an overview of recent human resources developments and trends which were positive: +8% increase of employments since Q3 2021; recruitment procedures for 2023 were already on-going, the agency witnessed the largest number ever of employed EU nationalities (24); majority of staff (71%) performed "operational" jobs, staff average year had decreased (-1 year). It was acknowledged the Agency remained gender imbalanced, but this challenge had been continuously addressed by the efforts on promoting all aspects of diversity and inclusion. Ms Una SHORTALL from Strategy, Delivery and Communications department complemented that the Agency pursued diversity policy in broader sense than the gender issue. She explained that the Agency enhanced its attention to the inclusion policy (e.g. as a pioneer among the EU agencies, ACER has addressed the diversity of its readers and has been pilot testing on its website toolbars for translation and for its easier navigation by users with hidden disabilities).

The Director underlined that the biggest challenge for the Agency's HR developments was the decision on the future telework regime, especially on the telework from abroad. There is high probability that a very restrictive stance of the European Commission proposal on this particular item would turn into a huge challenge of retaining staff, as many express concerns of leaving the job should the current telework conditions from abroad deteriorate. The Agency has been witnessing already in on-going recruitment procedures that reference to a limited flexibility in teleworking from abroad and uncertainties of future telework regime discourage candidates from accepting the job offers. Thus, the telework framework has been closely linked with the attractiveness of ACER as an employer and how it would be able to a) retain its staff; b) attract new good candidates and c) implement its working culture, based on responsibility and flexibility. ACER has been discussing the issue with other EU agencies and has been looking with the ones who share similar concerns into options to propose a different model. In parallel, ACER has been discussing with DG ENER and DG HR. The Agency will keep the Administrative Board updated with the developments and will provide the Administrative Board with possible options on new ways of working and working time in December.

On budget implementation, Ms BORISSOVA provided the Administrative Board with the current state of play, which had improved since the submission of background documents. By 27 October 2022, 81 % of 2022 budget was committed, whereas almost 54% was paid. 2022 revenue collection was well on track. Additional efforts are however needed to reach the 95% target on payment appropriations carried-over from 2021, which are now at the level of 62%. Regarding procurement, Ms BORISSOVA recalled that quite a substantial share (40%) of the 2022 budget had to be procured and that majority of these were of low value (below EUR 15k) procurement. By end of 2022 28 higher-value procedures (in total of EUR 5,5 million) which are in different stages of workflow still have to be concluded.

Ms SHORTALL from Strategy, Delivery and Communications department presented the Agency's increased communication efforts in the current crisis mood where many perceived ACER as an energy regulator. In addition to regular media and communication work, Agency had been responding to an increased requests for public appearances. It is witnessing also an unprecedented increase in the number of meetings, request for short notice experts' analysis and input, media request. As a flavour how things had stepped up she cited the current ACER engagement rate at social media being at 14% (a good rate is 3-5%). In October, ACER launched its biannual stakeholder's survey among targeted stakeholders to get their feedback on the Agency's perception, including on its communication work. This would help improve ACER communication and outreach and identify further stakeholders' needs. The Agency keeps improving its website both content wise (new REMIT Knowledge Base) and technically (e.g. incorporation of accessibility toolbar which is also a tool addressing diversity). The department has developed the communication strategy to accompany the final stage of the finalisation of ECA performance policy audit.

On audits, Ms BORISSOVA informed that two internal audits related to REMIT from 2018 and 2019 were closed. Implementation of 2021 internal audit on "Planning, budgeting and monitoring" was on-going and action plan to address recommendations approved. Currently, a new internal audit on decision-making in the electricity department has started. In audit of Financial Year 2021, ECA has issued preliminary positive opinion on reliability, regularity and legality of ACER accounts.

The Administrative Board thanked the Agency for the presentations.

On future telework regime, the Administrative Board pointed to the relevance of offering flexibility and work-private life balance and invited the Agency to address the issue of health insurance, health and safety at work conditions and to pay attention to the security of IT connections. The members discussed pro and cons of the future telework regime, which is still in early stage, and called for the identification of risks and preparation of a mitigation plan to address these risks.

Regarding the budget and procurement implementation, the Administrative Board commented that while a current 2022 performance looked similar to 2021, it still demanded vigilance. It was suggested to Agency to attach importance - also in terms of staff workload - to reach the budget implementation targets because a good track record was relevant for 2023 budgetary negotiations. Earlier start of discussions on the procurement plan and a more regular overview of bigger procurement files were recommended. In that context, all lessons learnt on big ticket procurement items were to be taken into consideration also for the upcoming big procurement file related to new premises.

The Administrative Board praised the Agency's work on successful closure of internal audits and ECA's audit on 2021 Financial Year.

- Conclusions:*
- (1) The Administrative Board invited the Agency to provide additional information at the next meeting with regard to the Agency's future new ways of working and working time (telework regime).
 - (2) The Administrative Board called on the Agency to attach the needed importance to meet the 2022 budgetary and procurement targets.
 - (3) The Administrative Board welcomed the closure on internal audits and ECA's audit on 2021 Financial Year.

(4) Draft ECA Special Report – Internal Electricity Markets

The Director informed the Administrative Board about the on-going policy performance audit report of European Court of Auditors (ECA) on how the Commission's regulatory approach and ACER oversight contributed to the integration of the EU internal electricity market. He informed the Board about the Agency's take on the current draft report, efforts to improve the current draft report as well as steps to accompany final report's publication (date not yet confirmed), as the report might be published in a very particular context of heightened sensitiveness around the benefits and implications of power market integration in the EU. According to the currently established schedule, the Agency will have to provide the final reply to ECA by end of November, following pre-adversarial and adversarial meetings with ECA. The Agency will inform the Administrative Board at the December meeting about the final reply sent to ECA.

In a subsequent discussion, the Administrative Board asked to be up-dated regularly on the developments given the importance of the report and sensitiveness of its publication in the current crisis. It had pointed to the narrow ECA approach on analysing the policy as the approach did not match with the ACER/EC/ Member States mandate. It was recommended that in its response ACER should strengthen the fact that it was not an EU regulator, as this seemed to have led to misperception of the mandate. The Administrative Board decided not to comment the report until the final version is published.

- Conclusion:*
- (1) The Administrative Board invited the Agency to provide additional information at the next meeting with regard to its final reply to the ECA draft policy performance audit report.

(5) Board of Regulators – Progress Report

Ms POLETTI, Chair of the Board of Regulators (BoR) provided an update on the activities of the Board of Regulators. Among others, the BoR discussed the winter preparedness and issued after the meeting the call to keep electricity and gas flowing across Member State borders over the coming winter months.

(6) Draft Single Programming Document – 2023-2025

In line with the Administrative Board conclusion from December 2021, when the Board requested to receive information on the Commission's Opinion on the draft Single Programming Document and before it is submitted for the endorsement to Board of Regulators, the Agency presented the state of play on the draft Programming Document 2023-2025. Since the Agency had not yet received the formal Commission's Opinion on the document, it could present only a limited number of anticipating corrections to be made to the document that was discussed by the Administrative Board in January 2022. Nevertheless, this should facilitate the discussion and final adoption of the document at the Administrative Board meeting in December.

Conclusion: (1) The Administrative Board invited the Agency to up-date the draft Programming Document 2023-2025 in line with the Commission's opinion once it receives it to be able to discuss it at next meeting in December.

CONCLUSION

The Chair invited the Administrative Board to the 56th Meeting, which will take place on the 14th and 15th of December 2022 in Ljubljana. He also mentioned that in 2023 the ordinary Administrative Boards meetings are scheduled to take place on the 26th of January 2023, the 22th of June 2023, the 27th October 2023 and the 14th of December 2023 (all in Ljubljana).

The 55th meeting of the Administrative Board closed at 12h30.